

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
July 23, 2018**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record and the Randolph Reporter on January 5, 2018 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Flag Salute

4. Roll Call

Katie Bartnick	Yes	Bridget Mauro	Yes
Karen Bruseo	Yes	Dina Mikulka	Arrived at 6:55 p.m.
Peter Bruseo	Absent	Brianna O'Brien	Yes
Jill Del Rio	Yes		

5. Executive Session

On the motion of Bridget Mauro seconded by Brianna O'Brien at 6:34 p.m., the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) **Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

6. Return to Regular Session

On the motion of Bridget Mauro seconded by Karen Bruseo at 7:02 p.m. the board returns to the regular session meeting.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

7. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **June 25, 2018**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **June 25, 2018**.

Motion of: Bridget Mauro Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien
5-0	Yes	Yes	Absent	Yes	Yes	Abstained	Yes

8. Correspondence

9. Superintendent's Report

- Summer Cleaning
- Summer LATIC training
- New website will be available on August 13 or 14

10. Presentations / Reports

11. Business Administrator's Report

- Furniture delivery
- State Aid remained consistent with what was board approved in the final budget for the FY 18-19
- Auditors will be stopping by end of August
- HVAC Management upgrade for the blue hallway will commence in August
- Direct Install program will commence in August

12. Public Discussion

- Nancy Gulley-provided the Board of Education with information in regards to the Mine Hill graduates that graduated from Dover Middle and High School.
- Diane Morris-requested an update in regards to the status of the amendment of the shared service agreement for our 7th and 8th grade students

13. FINANCE *Karen Bruseo, Jill Del Rio, Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills** (including state health and dental benefits) from the General Operating Account, in the amount of \$211,295.06.

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$1,636.15

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the months of May and June**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **months of May and June** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Board Secretary and Treasurer Reports** above referenced reports and certifications subject to reconciliation of the secretary’s report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and be it

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary’s and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the cooperative purchasing with **CDW** through contract number MRESC IFB 15/16-11 NJ STATE APPROVED CO-OP #65MCE (15/16-11) for the purpose of purchasing Chromebooks for the Mine Hill Township Board of Education for the school year 2018-2019.
- e. RESOLVED, that pursuant to PL 2015, Chapter 47 the Board of Education intends to **renew contracts previously awarded by the board of education to School Craft**. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.
- f. RESOLVED, that the Board of Education approves the acceptance of the **2018 Clean Communities Slam Dunk the Junk; Put litter in its Place! Grant** for Public Schools in Morris County in the amount of \$500.00 to be used towards the purchase of indoor recycling containers and/or outdoor recycling or trash receptacles.

Motion of: Bridget Mauro Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O’Brien
6-0 3-2	Yes	a, b, c, e, f. Yes d. Abstained	Absent	Yes	a, b, c, e, f. Yes d. No	Yes	Yes

14. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **out of district placement for the 2018-2019 school year** as follows:

Student SID	School	School Year Tuition including ESY if applicable	Dates	Aides or Services	Contract send to BOE
8442429744	Shepard School	\$55,961.40	9/1/2018-6/30/2019	N/A	X

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the following **7th and 8th grade curriculum writers** at the rate of \$35.00 per hour as follows:

Subject	Teacher	7 th Grade	8 th Grade
Music	Mr. Richardson	Up to 10 hours	Up to 10 hours
Art	Mrs. Smith	Up to 10 hours	Up to 10 hours
Health	Mr. Steidl	Up to 10 hours	Up to 10 hours
PE	Mrs. Pyrzynski	Up to 10 hours	Up to 10 hours
Language Arts	Mrs. Ramacciotti Mrs. Champagne	Up to 20 hours	Up to 20 hours
Social Studies	Ms. Wilson Mr. Suarez Mrs. Champagne	Up to 20 hours	Up to 20 hours
Math	Mrs. Steele Ms. Wilson	Up to 20 hours	Up to 20 hours
Science	Mrs. Gutwein	Up to 20 hours	Up to 20 hours

Motion of: Bridget Mauro Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien
6-0 5-1	Yes	Yes	Absent	Yes	a. Yes b. No	Yes	Yes

15. PERSONNEL

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves payment to **Carolina Rodriguez**, for completing her **merit goals** as per her 2017-2018 employment contract as follows:

Completed four Green Team activities connected to sustainable NJ
(Partially Achieved): \$1,415
Completion of the installation of the HVAC (Completed): \$2,830
Five percent increase in the school lunch participation (Completed): \$3,769

Motion of: Bridget Mauro Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

16. POLICY/OPERATIONS/PUBLIC RELATIONS *Committee of a whole*

- a. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the disposal of the following items:
 - i. Library shelving (Previously listed on Gov Deals; no bids received)
 - ii. Laminator (Previously listed on Gov Deals; no bids received)
 - iii. Dell Desktop Computers (Previously listed on Gov Deals; no bids received)
 - iv. Disposal of kindergarten/1st grade classroom furniture - approximately 4 desks, 5 tables, 55 desks, 80 chairs, 7 tables and 3 cubbies

Motion of: Bridget Mauro Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

17. BUILDINGS & GROUNDS *Katie Bartnick, Peter Bruseo, Bridget Mauro*

18. Dover Report *Peter Bruseo*

19. MHEF Report *Peter Bruseo, Dina Mikulka*

20. Old Business

21. New Business

- Board Retreat - August 6, 2018
- August 20, 2018 Board Meeting will be moved to August 27, 2018

22. Public Discussion

23. Adjournment

On the motion of Bridget Mauro seconded by Karen Bruseo, the board adjourns the meeting at 8:00 p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

Respectfully submitted,

Carolina Rodriguez
Carolina Rodriguez
Board Secretary